



Sermon Based Small Group Leader Meeting Plan

Leader Resources Contents	<ol style="list-style-type: none"> 1) Small Group Meeting Agenda 2) Leader / Facilitator Reminders 3) Meeting Checklist 4) Sample Icebreakers 5) Small Group Covenant
Small Group Meeting Agenda	<p>Prayer ----- 5 minutes</p> <p>Fellowship / Refreshments ----- 20 minutes</p> <p>Icebreaker----- 15 minutes</p> <p>Group Covenant ----- 5 minutes</p> <p>Discussion Guide / Prayer Focus ----- 45 minutes</p> <p><i>1.5 Hour Format</i></p> <p>Facilitator Tip: <i>This meeting agenda is only a guide. The agenda can be adjusted based on the dynamics of the group.</i></p>
Leader / Facilitator Reminders	<ul style="list-style-type: none"> • Pray for your group. • The Discussion Guide is intended to aid the small group leaders facilitate healthy discussions with their group members. • Feel free to adapt questions and add Scriptures based on the needs of your group. If your group is mature and desire to dig deeper, add Scripture and ask suitable questions. Remember that this only a guide. • Don't feel that you have to use every question. Some questions will take more time than others. • Be an effective facilitator of the group. Avoid "teaching" the lesson. Consider yourself as a co-learner. • Allow the group to share their life experiences. Allow for the group to have authentic discussions about the questions. • Emphasize personal application in discussions. • Hold group accountable for commitments. • Build relationships. • Plan for your lessons.

	<ul style="list-style-type: none"> • Prepare for the success of your group. Ensure that your group has a copy of the lesson, completed the questions and listened to the sermon prior to the meeting.
Meeting Preparation Checklist	<p>P – Point – What will the meeting accomplish?</p> <ul style="list-style-type: none"> <input type="checkbox"/> Determine the meeting objectives <input type="checkbox"/> Write out the meeting agenda <input type="checkbox"/> Prepare bible study <input type="checkbox"/> _____ <p>L – Logistics – Is the setting for the meeting prepared?</p> <ul style="list-style-type: none"> <input type="checkbox"/> Location of the meeting <input type="checkbox"/> Reminder email / call to members <input type="checkbox"/> Seating <input type="checkbox"/> Distractions eliminated (phones, noise, people) <input type="checkbox"/> Temperature <input type="checkbox"/> Lighting <input type="checkbox"/> Refreshments <input type="checkbox"/> Background music during arrival <input type="checkbox"/> Childcare arrangements <input type="checkbox"/> Location of future meetings (s) set <input type="checkbox"/> _____ <p>A – Activities – What will happen during the meeting?</p> <ul style="list-style-type: none"> <input type="checkbox"/> Come up with ice breaker / group mixer (if not provided) <input type="checkbox"/> Group Covenant <input type="checkbox"/> Assign Group Responsibilities (attendance recorder, refreshments coordinator, prayer coordinator, social/outreach coordinator) <input type="checkbox"/> Group Prayer <input type="checkbox"/> Game / social activity <input type="checkbox"/> Bible discussion time <input type="checkbox"/> Announcements to be made <input type="checkbox"/> _____ <p>N – Needs – What’s happening in group members’ lives?</p> <ul style="list-style-type: none"> <input type="checkbox"/> Challenging relationships <input type="checkbox"/> Financial needs <input type="checkbox"/> Tough decisions to make <input type="checkbox"/> Health concerns <input type="checkbox"/> Family issues <input type="checkbox"/> _____

**Sample
Icebreakers**

- Suppose you're in a rubber life raft with a friend. You're approaching an island. The raft is leaking, and you are within sight of land. In the raft with you are a set of signal flares, a week's supply of canned food, and a five gallon container of water. You must throw one of these items overboard if you're going to make it to the island. Which one do you choose?
- The year of 2010 looks better to me because_____.
- What was the make and model of your first car?
- Describe a school teacher that made a big impression on you (for good or ill).

Facilitator Tip: *If you have an icebreaker that you would like to use for your small group meeting, please use it.*

**Small Group
Covenant**

Listed below are 7 expectations for each and every member of this small group.

1. I will commit to attend the small group meetings on the appointed day and time. I will also commit to being on time to the meeting.
2. I will prepare my lesson throughout the week in order to gain the most from the lesson.
3. I will contact another member of the group at least once during the week, between lessons.
4. I will pray for each member of the group at least once per week; I will generally pray for God's blessings on each member and specifically pray for those needs that are voiced by members in the group meeting.
5. I will seek to encourage fellow members of my group to grow in their faith both during our meeting times and in times of sharing unrelated to the group meeting.
6. I will not tell others the personal things shared by group members within the group meetings unless I first obtain permission to do so.
7. I will participate in group discussions realizing that my point of view is unique and what I do not understand is probably misunderstood by others also.

Signature

Date